

# Colons

- Use a colon before a list of items if the list is introduced with a complete sentence.
- A word that follows a colon is not typically capitalized, unless it is a proper noun.
- Use colons to introduce ideas, details, or another sentence.
- Capitalize the first word after a colon if it begins a complete sentence.
- Do not use a colon between prepositions and their objects or between verbs and their objects or complements.